



Public Health
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Transylvania County Board of Health

**Transylvania County
Department of Public Health**

To improve and protect the health of all people in Transylvania County

MINUTES TRANSYLVANIA COUNTY BOARD OF HEALTH November 15, 2011

Meeting Location: Transylvania County Library – Rogow Room

Board Members Present: Mr. Becker, Ms. Byrne, Dr. Cozart, Mr. Creasman, Ms. Deppe, Mr. Phillips and Ms. Schieve. Mr. Allen joined the meeting at approximately 7:00pm.

Board Members Absent: Dr. Boatwright, Dr. Folger and Dr. Wells.

Staff Members and Guests Present: Ms. Nolan, Ms. Pepinsky and Mr. Smith as staff.

Welcome and Announcements: Mr. Creasman called the meeting to order at 6:15pm and welcomed everyone present. The chairperson also explained that the primary purpose of the meeting was to hold the public hearing in order to hear perspectives about fluoridation of drinking water. Mr. Creasman then asked fellow board members to introduce themselves to the general public.

Amendments to Agenda/Adoption of Agenda: Mr. Creasman asked if there were any requested changes or additions to the agenda. Hearing none, Mr. Becker made a motion to adopt the agenda as proposed and Dr. Cozart seconded the motion. The motion passed by unanimous vote.

Approval of Minutes: Board members reviewed the October 11, 2011 minutes. Ms. Deppe noted that she was not listed as absent. Mr. Becker made a motion to approve the minutes with the noted correction for Ms. Deppe. Ms. Byrne seconded the motion and it passed by unanimous vote.

Public Hearings: Mr. Creasman opened the public hearing on the topic of fluoridation. *See November 2011 Public Hearing transcript. Mr. Creasman closed the public hearing on the topic of fluoridation.

Administrative Reports:

- A. Health Director's Report – Mr. Smith referenced the written report which updated members about the pending dialysis facility, Transylvania Resource, Access and Information Network (TRAIN), staff training, development of horizon issues for the department and the pending transition to a Medicaid waiver model for our region related to the delivery of mental health, substance abuse and developmental disabilities services.

Committee Reports: None.

Unfinished Business:

- A. Board of Health membership – Board members thanked several Board of Health candidates for attending the meeting and their interest in public health. Mr. Smith reminded the board that they did not have to make any recommendations to the Board of Commissioners regarding 2012 appointments if they so chose. Since Mr. Allen had expressed a willingness to serve another term as engineer, board members agreed to recommend him for another term appointment. Ms. Byrne made a motion to forward that request to the Board of Commissioners and Dr. Cozart seconded the motion. The motion passed by unanimous vote. Board members thanked Mr. Allen for his service and willingness to support the board for another term. After some general discussion about the other two general public member positions that would be open on the board in 2012, board members agreed to table the matter without developing any specific consensus. Mr. Smith stipulated that he would relay the board's discussion to the Board of Commissioners and would incorporate the recommendation for re-appointment of Mr. Allen.

New Business:

- A. December 13, 2011 Board of Health regular meeting – Board members were advised by the secretary that no pressing business was anticipated for the December meeting. Given that circumstance, Ms. Byrne made a motion to cancel the December 2011 meeting and Ms. Schieve seconded the motion. The motion passed by unanimous vote. Mr. Smith assured the board that the appropriate legal notices would be made to inform the public of the meeting cancellation.
- B. Board of Health Meeting Schedule–Board members were asked by Mr. Smith if they wanted to continue their general meeting orientation for the second Tuesday of each month with the meeting beginning at 7:00pm Board members reviewed the 2012 calendar with those dates highlighted and supported that traditional schedule for 2012. Dr. Cozart made a motion to approve the 2012 meeting schedule as proposed and Ms. Deppe seconded the motion. The motion passed by unanimous vote.
- C. Department Quarterly Financial Statement (July-September 2011) – The board was presented with a department financial statement for the first quarter of the fiscal year. Total revenues were at 24% of annual budget projections and expenditures were at 21%. Typical revenue and expenditure targets for the first quarter of the fiscal year are 25%. Ms. Pepinsky stated that revenues and expenditures were on track and there were no significant deviations to report. Ms. Deppe inquired about the total income to date based on the revenue detail. Mr. Smith referenced the total income of \$209,938 which was 24% of the projected total. Mr. Smith also referenced the report as a very condensed version of the budget which has dozens of revenue and expenditure line items. Board members were advised that they could request more detail about the overall budget or individual programs at any time. The purpose of the quarterly financial statement was to provide assurance of overall budget conformance.

D. Chairperson's Presentation – Mr. Creasman asked Ms. Deppe to stand and then presented her with a Certificate of Appreciation from the board for her faithful service from 2003 until 2011. The certificate stated "in recognition of exemplary service to the Transylvania County Board of Health and its public health mission to improve and protect the health of all people in Transylvania County". Mr. Creasman specifically acknowledged Ms. Deppe's past service as chairperson for the board, her volunteer efforts for the Free Clinic of Transylvania County and her strong advocacy for many community health issues. Board members and members of the audience gave Ms. Deppe a strong round of applause. Ms. Deppe thanked everyone for the recognition and pledged that she would remain involved on many different fronts in the community. Mr. Creasman also mentioned Dr. Folger, a long time Board of Health member that was ending his term and was not available for the November meeting. Board members expressed their desire to have Dr. Folger attend a future meeting so he could be thanked for his service.


Informal Discussion and Public Comment: Mr. Becker inquired if the individual that worked for Gaia Herbs (that spoke at the public hearing) was speaking for the company or for herself. No one was sure. Mr. Creasman stated the speakers did a good job presenting information. Dr. Cozart commended the Brevard City Council and the Brevard City Manager for structuring an objective process and coordinating with the Board of Health. Mr. Smith mentioned the support demonstrated by Mr. Phillips at a recent Board of Commissioner's meeting to rehire the now vacant Expanded Food and Nutrition Education Program (EFNEP) coordinator position. The Board of Health contributes to the salary support of this position (from the public health budget) as part of its strategic effort to increase healthy lifestyles and reduce obesity rates.

Board of Health members asked some additional questions which focused on several issues including the difference between topical and systemic fluoride effects, various forms of fluoride and the effects of fluorosis on children. Dr. Cozart provided responses to these questions. Ms. Deppe asked if all of the speakers were from within the city. Board members expressed some uncertainty about some of the addresses. Mr. Creasman prompted the board about next steps. Mr. Smith replied that the board had no specific timetable for the evaluation of comments and subsequent response to Brevard City Council. Mr. Smith suggested that board members could start defining those parameters at the January 2012 meeting.

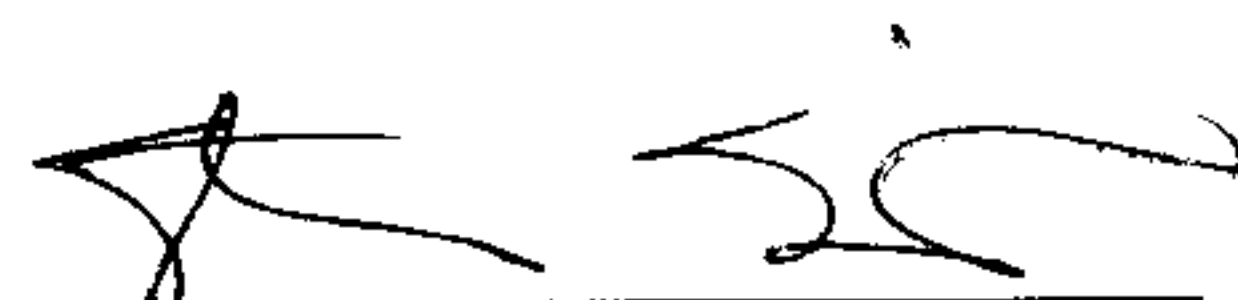
Adjournment: Ms. Deppe made a motion to adjourn and Mr. Phillips seconded. The motion passed by unanimous vote.



Mark Creasman, Chairperson



Approved Date



Steve Smith, Secretary



Approved Date