



Public Health
Prevent. Promote. Protect.

**Transylvania County
Department of Public Health**

Transylvania County Board of Health

To improve and protect the health of all people in Transylvania County

MINUTES TRANSYLVANIA COUNTY BOARD OF HEALTH August 9, 2011

Meeting Location: Department of Social Services Conference Room

Board Members Present: Mr. Becker, Ms. Byrne, Dr. Boatwright, Dr. Cozart, Mr. Creasman, Ms. Deppe, Dr. Folger, Ms. Schieve and Dr. Wells.

Board Members Absent: Mr. Allen and Mr. Phillips.

Staff Members and Guests Present: Mr. Smith, Mr. Sagar (President of the Free Clinic Board), Mr. McLachlan (Vice President of the Free Clinic Board) and Mr. Kendrick (Executive Director of the Free Clinic).

Welcome and Announcements: Mr. Creasman called the meeting to order at 7:00pm and welcomed everyone present. Mr. Creasman specifically thanked the representatives from the Free Clinic for being available for the board meeting.

Amendments to Agenda/Adoption of Agenda: Mr. Creasman asked if there were any amendments or necessary changes to the agenda. Staff recommended advancing to the Free Clinic discussion as a first item of business since representatives were available. Ms. Deppe made a motion to adopt the agenda as presented and Dr. Boatwright seconded with the acknowledgement that the Free Clinic would be advanced in the order of business. The motion passed by unanimous vote.

Approval of Minutes: Board members reviewed and discussed the June 14, 2011 minutes. Dr. Folger made a recommendation to include the meeting location as part of the minutes since this is also documented on meeting agendas. Dr. Boatwright made a motion to adopt the minutes with the noted revision to add the meeting location and Ms. Byrne seconded the motion. The motion passed by unanimous vote.

Public Hearings: None.

Administrative Reports:

- A. Health Director's Report – Mr. Smith referenced the handout which provided current information on a variety of public health efforts including dental health, strategic national stockpile plan review, Healthy Living for a Lifetime mobile health screening unit, WNC Health Network discussions and the Free Clinic.

Committee Reports: None.

Unfinished Business:

- A. Fluoride/Public Input Process – The board was not able to discuss this item given the time dedicated to the Free Clinic discussion.

New Business:

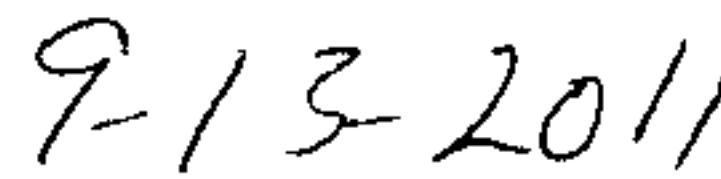
- A. Free Clinic of Transylvania County/Status and next steps – Mr. Creasman began the discussion by complimenting the Free Clinic and its representatives for the tremendous work that had been accomplished for the uninsured and medically underserved in our county. Mr. Creasman also relayed that a small ad hoc group from the Board of Health had previously met to identify strategies and opportunities to support that ongoing mission in light of the recent news that Blue Ridge Community Health Services would not be able to provide services in the near term if the New Access Point funding wasn't awarded to them. Mr. McLachlan replied that they were appreciative of the board's support and that the Free Clinic board had been meeting often to structure contingency plans for their operations. Mr. Sagar added that they would be eliminating or reducing paid staff positions to minimize overhead and would revert toward their original model which relied more heavily on volunteer support. The community pharmacy component would be terminated soon, but prescription assistance was expected to continue if a local pharmacist could be engaged for dispensing. All Free Clinic representatives stipulated that they were impressed with the recent community response given the predicament and that multiple individuals were stepping forward to ensure some level of service for the current Free Clinic patients. Transylvania Christian Ministry has also agreed to provide space free through December 2011 to provide more time for the clinic transition. Several board members recommended that the board create a formal document of support for the mission of the Free Clinic. After some discussion, Mr. Creasman requested that the Health Director draft a resolution of support for the Free Clinic so it could be shared with the Board of Commissioners and the community. Board of Health members thanked the Free Clinic representatives for their time and willingness to share information.
- B. Media Review Committee - Mr. Smith explained that the Board of Health typically appoints the Media Review committee members to review information and education materials related to Title X funding. Since the department was currently without a health educator (this position coordinated the committee), committee members had not been appointed for this cycle and there was a need to proceed with the review of three educational items. These included the Depo-Provera advisory, Calcium (Why do I need it?) notice and Healthy Habits for Life booklet. The information from each item was discussed and elements like the reading level and needs of the target population were also considered. Given the discussion, all board members were satisfied that the informational items were appropriate for the intended use. Board members signed the media review documentation necessary to approve the materials. Mr. Smith added that a new slate of media review committee members would be presented in the near future for the board's consideration.
- C. Adult Medicine – This is listed as a separate agenda item, but it ultimately relates to the Free Clinic discussion under Item A.
- D. Accidental deaths – This item was not reviewed completely due to time constraints. Board members expressed concern about a recent waterfall related death and other trends for unintentional injuries.

Informal Discussion and Public Comment: Board members agreed that the discussion about the Free Clinic had been worthwhile and that they felt a strong commitment toward efforts to continue this important service. Board members agreed to address any unfinished agenda items as necessary at the next meeting.

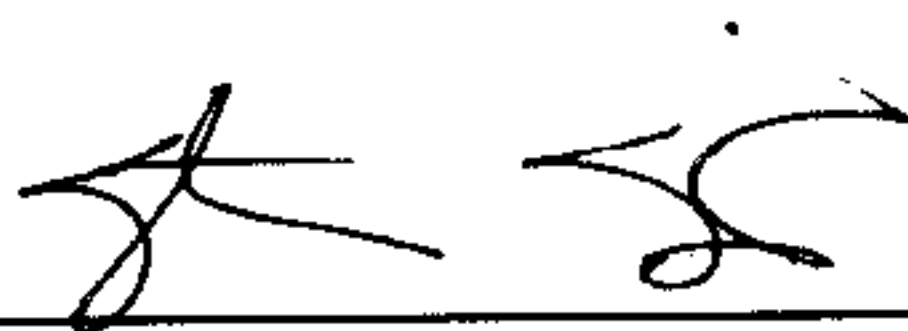
Adjournment: Ms. Deppe made a motion to adjourn and Ms. Schieve seconded the motion. The motion passed by unanimous vote.



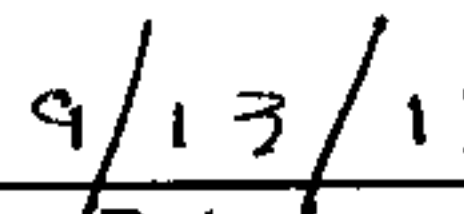
Mark Creasman, Chairperson



Date



Steve Smith, Secretary



Date